



CITY OF SAN JOSE, CALIFORNIA

200 East Santa Clara Street
San José, California 95113
Telephone (408) 535-1265
FAX (408) 292-6207

CIVIL SERVICE COMMISSION

Bill Brill, Chair
Sharon L. Hightower, Vice Chair
Dave Busse
Peter Soulé

Minutes of the Commission May 1, 2008

The Civil Service Commission of the City of San José convened in regular session on April 3, 2008, in the City Council Chambers of San José City Hall at 4:03 p.m.

ROLL CALL

Present: Commissioners Hightower, Soulé and Brill
Absent: Commissioner Busse

ORDERS OF THE DAY

By motion unanimously adopted, the Orders of the Day were approved.

CONSENT CALENDAR

By motion unanimously adopted, the Consent Calendar was approved.

1. Information Only

- a. Hiring Summary – Memorandum from Human Resources dated April 23, 2008, listing complaints about hiring issues and a summary of hiring activity for the period July 1, 2007, through April 5, 2008, was filed.

2. Human Resources Report dated April 23, 2008, listing the following amendments to the classification plan was filed.

a. Reallocations of Positions

Position #	From (Current Class)	To (New Class)	Dept
00007396	Prin Office Specialist (1116)	Staff Technician (1623)	CLERK
00007139	Senr Account Clerk(1219)	Prin Account Clerk (1223)	RDA
00006983	Senr Accountant (1235)	Prin Accountant (1257)	RDA
00014343	Office Specialist II (1130)	Senr Office Specialist (1135)	DOT
00005003	Office Specialist II (1130)	Senr Office Specialist (1135)	Housing
00000604	Office Specialist II (1130)	Senr Office Specialist (1135)	PD
00013944	Analyst II C (1632)	Senr Analyst (1654)	OED
00013938	Senr Accountant (1130)	Supervising Accountant (1236)	OED
00003087	Senr Office Specialist (1135)	Staff Specialist (1622)	OED

3. The following minutes were approved:

- a. April 3, 2008
b. April 14, 2008 (confidential)

END OF CONSENT CALENDAR

4. The following hearings were scheduled:

- a. The appeal of dismissal of Gabriela Camacho, Account Clerk II (1215) was scheduled for June 5, 2008 at 6:30 p.m. (Camacho/Smyth-Mendoza)

Deputy City Attorney Shannon Smyth-Mendoza, appearing on behalf of the City, and appellant, Gabriela Camacho, were present. Hearing Officer Hightower advised that both parties participate in a prehearing conference with her two weeks prior to the hearing date, be prepared to discuss issues, witnesses and have already exchanged documents.

- b. The appeal of dismissal of Verushka Martin, Investigator Collector II (1273) was scheduled for July 14, 2008 at 6:30 p.m. (Martin/Smyth-Mendoza)

Deputy City Attorney Shannon Smyth-Mendoza, appearing on behalf of the City, and appellant, Verushka Martin, were present. Hearing Officer Hightower advised that both parties participate in a prehearing conference with her two weeks prior to the hearing date, be prepared to discuss issues, witnesses and have already exchanged documents.

- c. Rescheduling the appeal of discipline of Police Officer, Case No. 07-37 was deferred to the June 5, 2008 agenda.

- d. Rescheduling the appeal of discipline of Police Officer, Case No. 08-10 was deferred to the June 5, 2008 agenda.

5. Request from Bill Pope, Union Representative for Operating Engineers Local Union No. 3, to investigate the hiring practices for Maintenance Worker II in Parks, Recreation and Neighborhood Services.

Operating Engineers Local Union No. 3 representative Bill Pope requested that this item be deferred to the next agenda. This item was deferred to the June 5, 2008 agenda.

ORAL PETITIONS

There were none.

ADJOURN

The meeting adjourned at 4:19 p.m. to June 5, 2008 at 4:00 p.m.

BILL BRILL, CHAIR

ATTEST:
CIVIL SERVICE COMMISSION
LEE PRICE, MMC, SECRETARY

Michelle Radcliffe, Deputy Secretary